



IDEAL INSTITUTE OF TECHNOLOGY

(Approved by AICTE, New Delhi & Affiliated To JNTUK, Kakinada)

Vidyut Nagar, Kakinada-533003 (A.P.)


Date : 02/01/2021

CIRCULAR

All the faculty members are hereby informed that a meeting will be held in the Department of H&BS at 4:00PM on 02/01/2021 to appoint **mentors** for the academic year 2020-2021 for B.Tech I-I students. All are advised to attend without fail.

Agenda for the meeting:

1. To appoint a mentor for every 15-20 students.
2. To discuss about the different roles and duties of mentors.


HoD


Principal

Copy to

1. Principal office
2. IQAC *P Redhile*
3. All HoD's
4. H&BS Faculty
5. Notice board

Imray *M.J. Khedai* *K.R. Sunitha*
Mr *R.R. (A)* *AK* *Srinib*
Bahul *Vijaya* *K.V. Lakshmi ch*
B.V.S



IDEAL INSTITUTE OF TECHNOLOGY

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Vidyut Nagar, Kakinada-533003 (A.P.)

Date :05/01/2021

Meeting Minutes

A meeting was convened by the Head, Department of H&BS for all faculty members of I-I B-Tech on 05/01/2021

Resolutions:

It was decided that the appointed mentors would

1. Academic and Extra-Curricular performance of the allotted mentees should be updated and maintained regularly.
2. Apprise the attendance and academic performance of the wards to their parents periodically.
3. Strengthen the relation between mentor and mentee to improve mentee's self-esteem and performance.
4. Train and guide the mentees on how to choose and plan career goals as well as how to achieve them..
5. To help the mentees achieve their full potential, train and guide them in matters related to academics, health and any other issues. .
6. Draw up a detailed plan for the scheduled sessions with their respective Mentees.

HoD

Principal

Copy to

1. Principal office
2. IQAC
3. H&BS Faculty
4. Notice board

R. Reddy

Prady

Pr

Sahul

M. J. Khadasi

St

Vijay

R.R.A.

Soumya

04

K.V. Lakshmi ch

B.V.S



IDEAL INSTITUTE OF TECHNOLOGY

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Vidyut Nagar, Kakinada-533003 (A.P.)

Date :05/01/2021

CIRCULAR

With reference to the meeting conducted on 05/01/2021 in H&BSHoD Chamber, the below stated faculty members have been assigned the duty of mentorship for the following B.Tech I-Students.

S.No	Name of the mentor	Year/ Branch	Regd. No		No. of students	Signature of the mentor
			From	To		
1	Dr Ch V V S N Murthy	I/CE	206K1A0101	206K1A0109	09	
2	Sri D P S Kiran	I/CE	206K1A0110	206K1A0122	13	
3	Smt M BhagyaLakshmi	I/EEE	206K1A0201	206K1A0214	14	
4	Smt A Kanakam	I/EEE	206K1A0215	206K1A0216	14	
		I/ME	206K1A0301	206K1A0312		
5	Sri NRahulKhanna	I/ME	206K1A0313	206K1A0324	14	
		I/ECE	206K1A0401	206K1A0402		
6	Sri B KrishnamachariSr ikanth	I/ECE	206K1A0403	206K1A0416	14	
7	Kum V S G Iswarya	I/ECE	206K1A0417	206K1A0430	14	
8	Sri M JahirKhadari	I/ECE	206K1A0431	206K1A0444	14	
9	Smt P S Surya kumari	I/ECE	206K1A0445	206K1A0458	14	
10	Dr K SrihariVarma	I/ECE	206K1A0459	206K1A0461	09	
		I/CSE	206K1A0501	206K1A0506		
11	Smt K VijayaLakshmi	I/CSE	206K1A0507	206K1A0520	14	
12	Smt M Sireesha	I/CSE	206K1A0521	206K1A0534	14	
13	Smt K Rama Sunitha	I/CSE	206K1A0535	206K1A0548	14	
14	Sri RaoRangaAvinas h	I/CSE	206K1A0549	206K1A0563	15	

HoD

Principal



IDEAL INSTITUTE OF TECHNOLOGY

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Vidyut Nagar, Kakinada-533003 (A.P.)

Date: 30/10/2020


CIRCULAR

This is to inform to the faculty members that meeting will be convened in Civil HoD chamber at 4.00 PM on 30/10/2020 to appoint **Mentors** in the academic year 2020-2021 for B.Tech II-I, III-I, & IV-I students. All are advised to attend without fail.

Agenda for the meeting:

1. To appoint one mentor for every 15-20 students.
2. To discuss the duties and role of mentors.


HoD


Principal

Copy to

1. Principal office
2. IQAC
3. All HoD's
4. Civil Faculty
5. Notice board

P. Reddih

M. Geeta Sri

R. K. Kumar

@ Suresh Reddy
V.T.D. Kalyani

Sub V.V. Banerjee
T.B.N.S. S. Reddy



IDEAL INSTITUTE OF TECHNOLOGY

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Vidyut Nagar, Kakinada-533003 (A.P.)

Date : 05/11/2020

Meeting Minutes

A meeting was convened by the Head, Department of Civil for all faculty members of II-1, III-1 & IV-I B.Tech on 05/11/2020

Resolutions:

It was decided that the appointed mentors would

1. Academic and Extra-Curricular performance of the allotted mentees should be updated and maintained regularly.
2. Apprise the Attendance and Academic Performance of the wards to their parents periodically.
3. Strengthen the relation between mentor & mentee to improve mentee's self-esteem and performance.
4. Train and guide the mentees on how to choose and plan career goals as well as how to achieve them.
5. To help the Mentees achieve their full potential, train and guide them in matters related to academics, health and any other issues.
6. Draw up a detailed plan for the scheduled sessions with their respective Mentees.

HoD

Principal

Copy to

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IDEAL INSTITUTE OF TECHNOLOGY

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Vidyut Nagar, Kakinada-533003 (A.P.)

Date : 05/11/2020

CIRCULAR

With reference to the meeting conducted on 05/11/2020 in Civil HoD Chamber, the below stated faculty members have been assigned the duty of mentorship for the following B.Tech II-I, III-I and IV-I students.

S.No	Name of the mentor	Year/ Branch	Regd. No		No. of students	Signature of the mentor
			From	To		
1	Kum K Sumavalli	IV/CE	176K1A0153	176K1A0154	12	
		II/CE	196K1A0119	196K1A0120		
			206K5A0120	206K5A0127		
2	Sri S N Ahmed	IV/CE	176K1A0101	176K1A0119	18	
			186K5A0102	186K5A0107		
3	Kum M Geetha sri	IV/CE	176K1A0120	176K1A0139	18	M. Geeta Sri
			186K5A0108	186K5A0112		
4	Smt T B N Satya siresha	IV/CE	176K1A0140	176K1A0152	18	T.B.N. Satya Siresha
			186K5A0113	186K5A0118		
5	Sri M T Ramesh	III/CE	176K1A0132	186K1A0107	19	M.T.R.
			196K5A0101	196K5A0116		
6	Sri R Kiran kumar	III/CE	186K1A0108	186K1A0117	18	
			196K5A0118	196K5A0128		
7	Kum V T D Kalyani	III/CE	186K1A0119	186K1A0128	18	V.T.D. Kalyani
			196K5A0130	196K5A0138		
8	Sri A Srinivas	II/CE	196K1A0101	196K1A0109	18	
			206K5A0101	206K5A0109		
9	Smt D Ramya	II/CE	196K1A0110	196K1A0118	18	D. Ramya
			206K5A0110	206K5A0119		

HoD

Principal

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Vidyut Nagar, Kakinada-533003 (A.P.)

Date: 30/10/2020

CIRCULAR

This is to inform to the faculty members that meeting will be convened in EEE HoD chamber at 4.00 PM on 30/10/2020 to appoint **Mentors** in the academic year 2020-2021 for B.Tech II-I, III-I, & IV-I students. All are advised to attend without fail.

Agenda for the meeting:

1. To appoint one mentor for every 20-25 students.
2. To discuss the duties and role of mentors.


HoD


Principal

Copy to

1. Principal office

2. IQAC *P. Reddik*

3. All HoD's

4. EEE Faculty *B. Lalitakumari*

5. Notice board

D. Reddi *A. Ramani* *M. Reddi*
N. Raju



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Vidyut Nagar, Kakinada-533003 (A.P.)

Date : 05/11/2020

Meeting Minutes

A meeting was convened by the Head, Department of EEE for all faculty members of II-1, III-1 & IV-I on 05/11/2020

Resolutions:

It was decided that the appointed mentors would

1. Update periodically academic and extra-curricular record of the allotted mentees' performance.
2. Intimate periodically parents about their wards attendance and academic Performance.
3. Build mentor-mentee relationship to enhance mentee's self-esteem and Performance.
4. Advise the mentees on how to choose and plan career goals and how to achieve them.
5. Advise the mentees related to academics, health and any such issues and give guidance to make them achieve their full potential.
6. Plan well for the scheduled sessions with their respective mentees.

A Rammy
HoD

M. J. Reddy
Principal

Copy to

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2. IQAC
3. EEE Faculty
4. Notice board

P. Radhik

B. Kalitakumari

D. Reddy

A. Rammy

M. J. Reddy



IDEAL INSTITUTE OF TECHNOLOGY

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Vidyut Nagar, Kakinada-533003 (A.P.)

Date : 05/11/2020

CIRCULAR

With reference to the meeting conducted on 05/11/2020 in EEE HoD Chamber, the below stated faculty members have been assigned the duty of mentorship for the following II-I, III-I and IV-I students.

S.No	Name of the mentor	Year/ Branch	Regd. No		No. of students	Signature of the mentor
			From	To		
1	Sri M Jagadeesh	IV /EEE	196K1A0201	206K5A0216	23	M. Jagadeesh
2	Sri D Madhu	II/EEE	206K5A0217	206K5A0220	23	D. Madhu
		III EEE	186K1A0201	196K5A0210		
3	Smt B L kumari	III/EEE	196K5A0211	196K5A0235	23	B. Lalitakumari
4	Sri A Ramesh	III EEE	196K5A0236	196K5A0247	23	A. Ramesh
		IV EEE	166K5A0231	176K1A0211		
5	Smt N Raja veni	IV/EEE	176K1A0213	186K5A220	22	N. Rajaveni

A. Ramesh
HoD

T. S. S.
Principal

Copy to

1. Principal Office

2. IQAC

P. Reddih

3. EEE Faculty

B. Lalitakumari

D. Madhu

A. Ramesh, M. Jagadeesh

4. Notice Board

N. Rajaveni



IDEAL INSTITUTE OF TECHNOLOGY

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Vidyut Nagar, Kakinada-533003 (A.P.)

Date: 19/03/2021

CIRCULAR

This is to inform to the faculty members that meeting will be convened in EEE HoD chamber at 4.0PM on 19/03/2021 to appoint **Mentors** in the academic year 2020-2021 for B.Tech II-II, III-II, & IV-II students. All are advised to attend without fail.

Agenda for the meeting:

1. To appoint one mentor for every 20-25 students.
2. To discuss the duties and role of mentors.

A. Ramani
HoD

T. S. S.
Principal

Copy to

1. Principal office
2. IQAC
3. All HoD's
4. EEE Faculty
5. Notice board

Radin

B. Lalitakumari

D. Radhika

A. Srinivas Reddy
M. Srinivas Reddy



IDEAL INSTITUTE OF TECHNOLOGY

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Vidyut Nagar, Kakinada-533003 (A.P.)

Date : 23/03/2021

CIRCULAR

With reference to the meeting conducted on 23/03/2021 in EEE HoD Chamber, the below stated faculty members have been assigned the duty of mentorship for the following II-II, III-II and IV-II students.

S.No	Name of the mentor	Year/ Branch	Regd. No		No. of students	Signature of the mentor
			From	To		
1	Sri M Jagadeesh	IV /EEE	196K1A0201	206K5A0216	23	M. Jagadeesh
2	Sri D Madhu	II/EEE	206K5A0217	206K5A0220	23	D. Madhu
		III EEE	186K1A0201	196K5A0210		
3	Smt B L kumari	III/EEE	196K5A0211	196K5A0235	23	B. Lalita Kumari
4	Sri A Ramesh	III EEE	196K5A0236	196K5A0247	23	A. Ramesh
		IV EEE	166K5A0231	176K1A0211		
5	Smt N Raja veni	IV/EEE	176K1A0213	186K5A220	23	N. Rajaveni
		II/EEE	196K5A0203			

A. Ramesh
HoD

T. S. S.

Principal

Copy to

1. Principal Office

2. IQAC

3. EEE Faculty

4. Notice Board

f. Reddy

B. Lalita Kumari

D. Madhu

A. Ramesh

M. Jagadeesh

N. Rajaveni



IDEAL INSTITUTE OF TECHNOLOGY

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Vidyut Nagar, Kakinada-533003 (A.P.)

Date: 30/10/2020

CIRCULAR

This is to inform to the faculty members that meeting will be convened in Mechanical HoD chamber at 4.00 PM on 30/10/2020 to appoint **Mentors** in the academic year 2020-2021 for B.Tech II-I, III-I, & IV-I students of Mechanical Department. All are advised to attend without fail.

Agenda for the meeting:

1. To appoint one mentor for every 20-25 students.
2. To discuss the duties and role of mentors.


HoD


Principal

Copy to

1. Principal's office

2. IQAC

3. All HoDs

4. ME Faculty

5. Notice board















IDEAL INSTITUTE OF TECHNOLOGY

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Vidyut Nagar, Kakinada-533003 (A.P.)

Date : 05/11/2020

Meeting Minutes

A meeting was convened by the Head, Mechanical Department for all faculty members of II-I, III-I & IV-I B.Tech on 05/11/2020.

Resolutions:

It was decided that the appointed mentors would

1. Maintain and update academic and extra-curricular record of the allotted mentees performance periodically.
2. Notify periodically parents about their wards' attendance and academic performance.
3. Build mentor - mentee relationship to enhance mentee's self-esteem and performance.
4. Coach and advise the mentees on how to choose and plan career goals and how to achieve them.
5. Counsel the mentees related to academics, health and any such issues and give guidance to make them achieve their full potential.
6. Prepare and plan well for the scheduled sessions with their respective mentees.


HoD

Copy to



Principal

1. Principal's office
2. IQAC
3. ME Faculty
4. Notice board













IDEAL INSTITUTE OF TECHNOLOGY

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Vidyut Nagar, Kakinada-533003 (A.P.)

Date : 05/11/2020

CIRCULAR

With reference to the meeting conducted on 05/11/2020 in Mechanical HoD Chamber, the below stated faculty members have been assigned the duty of mentor-ship for the following B.Tech II-I, III-I and IV-I students.

S.No	Name of the Mentor	Year/ Branch	Regd. No		No. of students	Signature of the Mentor
			From	To		
1	Sri K L Narasimha Murty	II/M.E	196K1A0301	196K1A0324	23	
2	Smt R Vijaya Lakshmi	II/M.E	206K5A0301	206K5A0321	21	
3	Smt J L Prathyusha	III/M.E	186K1A0306	186K1A0329	21	
4	Sri Ch Raju	II/M.E	206K5A0322	206K5A0337	21	
		III/M.E	186K1A0301	186K1A0305		
5	Sri G Ravi Kumar	IV/M.E	176K1A0301	176K1A0323	21	
6	Sri SVY Sastry	III/M.E	196K5A0301	196K5A0322	21	
7	Sri P S V S S R Krishna	III/M.E	186K1A0330	186K1A0337	15	
		III/ M.E	196K5A0323	196K5A0329		
8	Sri P Durga Prasad	IV/M.E	176K1A0324	176K1A0348	23	
9	Sri E Raghavendra	IV/M.E	176K1A0349	186K5A0318	23	

HoD

Principal



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Vidyut Nagar, Kakinada-533003 (A.P.)

Date: 30/10/2020

CIRCULAR

This is to inform to the faculty members that meeting will be convened in ECE HoD chamber at 4.00 PM on 30/10/2020 to appoint **Mentors** in the academic year 2020-2021 for B.Tech II-I, III-I, & IV-I students. All are advised to attend without fail.

Agenda for the meeting:

1. To appoint one mentor for every 20-26 students.
2. To discuss the duties and role of mentors.


HoD


Principal

Copy to

1. Principal office
2. IQAC
3. All HoD's
4. ECE Faculty
5. Notice board

P. Reddy

B. V. Kumar Reddy *Ch. V. Prasad*
V. N. Ma *M. S.*





IDEAL INSTITUTE OF TECHNOLOGY

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Vidyut Nagar, Kakinada-533003 (A.P.)

Date: 05/11/2020

Meeting Minutes

A meeting was convened by the Head, Department of ECE for all faculty members of II-1, III-1 & IV-I B.Tech on 05/11/2020

Resolutions:

It was decided that the appointed mentors would

1. Maintain and update periodically academic and extra-curricular record of the allotted mentees' performance.
2. Notify periodically parents about their wards' attendance and academic performance.
3. Build mentor-mentee relationship to enhance mentee's self-esteem and performance
4. Coach and advise the mentees on how to choose and plan career goals and how to achieve them.
5. Counsel the mentees related to academics, health and any such issues and give guidance to make them achieve their full potential.
6. Prepare and plan well for the scheduled sessions with their respective mentees.


HoD


Principal

Copy to

1. Principal office
2. IQAC
3. ECE Faculty
4. Notice board







IDEAL INSTITUTE OF TECHNOLOGY

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Vidyut Nagar, Kakinada-533003 (A.P.)

Date :05/11/2020

CIRCULAR

With reference to the meeting conducted on 05/11/2020 in ECE HoD Chamber, the below stated faculty members have been assigned the duty of mentorship for the following B.Tech II-I, III-I and IV-I students.

S.No	Name of the mentor	Year/ Branch	Regd. No		No. of students	Signature of the mentor
			From	To		
1	Sri. N Rajesh Babu	IV/ECE	176K1A0452	186K5A0412	21	
2	Sri VSRK A Kumar B	II/ECE	196K1A0401	196K1A0426	26	
3	Sri VenkataKalyan Ram B	II/ECE	196K1A0427	196K1A0453	26	
4	SmtDakojuVijaya Lakshmi	II/III ECE	196K1A0454 186K1A0401	196K1A0408 186K1A0411	26	
5	Sri K A S Krishnan Vurakaranam	III/ECE	186K1A0412	186K1A0438	26	
6	Sri J SreeramPullakavi	III/ECE	186K1A0439	196K1A0406	26	
7	Sri CheboluVenkata Prakash	IV/ECE	166K1A0448	176K1A0425	26	
8	Sri. MorthaVaraprasad	IV/ECE	176K1A0426	176K1A0451	26	

HoD

Principal

Copy to

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2. IQAC
3. ECE Faculty
4. Notice board



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Vidyut Nagar, Kakinada-533003 (A.P.)

Date: 30/10/2020

CIRCULAR

This is to inform to the faculty members that meeting will be convened in CSE HoD chamber at 4.00 PM on 30/10/2020 to appoint **Mentors** in the academic year 2020-2021 for B.Tech II-I, III-I, & IV-I students. All are advised to attend without fail.

Agenda for the meeting:

1. To appoint one mentor for every 20-25 students.
2. To discuss the duties and role of mentors.


HoD


Principal

Copy to

1. Principal office

2. IQAC 

3. All HoD's

4. CSE Faculty            

5. Notice board



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Vidyut Nagar, Kakinada-533003 (A.P.)

Date : 05/11/2020

Meeting Minutes

A meeting was convened by the Head, Department of CSE for all faculty members of II-1, III-1 & IV-I B.Tech on 05/11/2020

Resolutions:

It was decided that the appointed mentors would

1. Academic and Extra-Curricular performance of the allotted mentees should be updated and maintained regularly.
2. Apprise the Attendance and Academic Performance of the wards to their parents periodically.
3. Strengthen the relation between mentor & mentee to improve mentee's self-esteem and performance.
4. Train and guide the mentees on how to choose and plan career goals as well as how to achieve them.
5. To help the Mentees achieve their full potential, train and guide them in matters related to academics, health and any other issues.
6. Draw up a detailed plan for the scheduled sessions with their respective Mentees.


HoD


Principal

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1. Principal office
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Vidyut Nagar, Kakinada-533003 (A.P.)

Date : 05/11/2020

CIRCULAR

With reference to the meeting conducted on 05/11/2020 in CSE HoD Chamber, the below stated faculty members have been assigned the duty of mentorship for the following B.Tech II-I, III-I and IV-I students.

S.No	Name of the mentor	Year/ Branch	Regd. No		No. of students	Signature of the mentor
			From	To		
1	Sri MSRS.Prasad	IV/ CSE	176K1A0555	186K5A0513	18	
2	Smt. RVV Gani Lakshmi	II/ CSE	196K1A0524	196K1A0547	24	
3	Sri RSVV Prasad Rao	II/ CSE	196K1A0548	206K5A0506	23	
4	Smt P Radhika Krupalini	III/CSE	186K1A0501	186K1A0523	23	
5	Smt S Jyothirmayee	III/CSE	186K1A0524	186K1A0546	23	
6	Smt M Jayasree	III/CSE	186K1A0547	196K5A0506	23	
		IV/CSE	176K1A0501	176K1A0503		
7	Smt P Sai Sowjanya	IV/CSE	176K1A0504	176K1A0529	23	
8	Smt V Satya Sree	IV/CSE	176K1A0530	176K1A0554	23	
9	Smt N Durga Deepthi Priya	II/CSE	196K1A0501	196K1A0523	23	

HoD

Principal

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1. Principal office
2. IQAC
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4. Notice board